

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
October 21, 2005

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, October 21, 2005, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Major General Denver Brackeen, Mr. Chip Crane, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. George Walker, Mr. Lawrence Warren and Ms. Veldore Young.

Members not present: Mr. Jimmy Murphy and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Larry Day, Mrs. Deborah Gilbert and Mrs. Denise Walley.

Guests in attendance: Dr. Vivian Presley – Coahoma Community College; Dr. Clyde Muse – Hinds Community College; Dr. Bill Smith – Institutions of Higher Learning (IHL); Mr. Chuck Rubisoff – Attorney General's Office; and Dr. Malvin Williams – Alcorn State University (retired).

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:10 a.m.

PRELIMINARIES

Dr. Dorothy Nelson gave the invocation.

Approval of the Minutes of the September 16, 2005, Meeting

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the minutes of the September 16, 2005, meeting.

Review and Approval of Agenda

Upon a motion by General Denver Brackeen and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the agenda as presented.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher began by reporting on the Law of Higher Education course that he teaches for Mississippi State, which recently has expanded into Kentucky. He explained the difference between the Mississippi and Kentucky boards, theirs being a controlling board of regents.

Dr. Stonecypher mentioned that Pearl River Community College (PRCC) is looking into having the portion of their campus that is not within city limits annexed to qualify the institution for services such as police, fire protection, etc., by the city of Poplarville. The college's request has not been put in writing at this time, but is expected to be brought before the Board in the near future.

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Dr. Stonecypher reported that the MACJC has been informed of the Board's recommendation that the colleges consider purchasing from Strohm Manufacturing whenever possible and to help other small Mississippi businesses by purchasing in-state manufactured products.

The Mississippi Association of Community and Junior College Trustees (MACJCT) Conference will be held at the Silver Star Resort in Philadelphia on **July 7-8, 2006**, due to the fact that the Beau Rivage could not keep their prior commitment after Hurricane Katrina's destruction.

Southwest Mississippi Community College has extended an invitation to the Board to meet on their campus some time after Christmas. More information will follow in the near future.

The Governor is considering an appointment to the Board to fill the vacancy of Ms. Patricia Randall's slot in the fourth congressional district. Dr. Stonecypher reminded the Board that a resolution has not been done for Ms. Randall and suggested that she be invited to a meeting in the near future in which appreciation could be shown for her dedication during her time spent on the Board. Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **voted unanimously** that a resolution be prepared and presented to Ms. Patricia Randall during a meeting in the near future.

Dr. Stonecypher explained that a tour of the SBCJC offices has been planned during the meeting recess, to point out proposed renovations. Mrs. Marsha Kelly with the Mississippi Volunteer Services recently approached Dr. Stonecypher regarding her plans to renovate their portion of the office space that is located on the 6th floor of the Education and Research Center. Since half of the SBCJC staff is located on the 6th floor also, Mrs. Kelly inquired if the SBCJC office would like to consider options and work together on this effort. IHL has obtained a proposal from Bud Milner and Company in the total amount of \$59,980 to furnish and install carpet, removal of old carpet, furnish labor and materials to paint and sand/prep all surfaces and doors for all of the SBCJC offices on the 5th and 6th floors. A copy of the proposal from the contractor is attached as "Exhibit E".

Dr. Stonecypher related that it has been a considerable amount of time since the Board has had a portrait made together and he proposed that the Board consider having a professional photographer take a portrait to be placed in the Board room. The Board expressed their interest in the proposal and asked the SBCJC staff to make the arrangements.

Dr. Stonecypher congratulated Dr. Presley for Coahoma's recently obtaining a \$2,250,000 grant for Healthcare related programs. Mississippi Gulf Coast received a similar grant in the approximate amount of \$1,900,000 for their Geospatial Technology program.

Presentation of Resolution to Dr. Malvin Williams

A resolution honoring Dr. Malvin Williams for his many years of service at Alcorn State University was read by Mr. Walker and then presented by Dr. Nelson. A copy of the resolution is attached as "Exhibit F".

Dr. Williams thanked the Board and staff for the resolution. He stated that some of the things we do, we do because it is part of our jobs and other things we do because we enjoy them. He related that he has enjoyed a 25 plus years relationship with the community colleges, from working on the articulation to dual enrollment to many other endeavors. A favorite community college memory (in the late mid-90s) involved a function that Dr. Muse hosted at Eagle Ridge for a group called by Governor Winter and former Governor Scott of North Carolina to talk about organizing the rural community colleges in the area. From that effort and through several grants

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that were fostered, the MidSouth Partnership, as well as a new national institute that will be based in Mississippi for rural community colleges was formed.

MACJC Report – Dr. Vivian Presley

Dr. Presley stated that the Association last met on September 27, 2005. Dr. Muse invited Mr. Raymond Uhalde from the National Center on Education and Economy (NCEE) to speak to the Association. NCEE is a nonprofit organization that is committed to the improvement of our nation's education and training system. Dr. Presley called on Dr. Muse to report on that portion of the Association's meeting.

Dr. Muse explained the Association's desire to bring in someone with the expertise that Mr. Uhalde has, whereby he has worked under the Secretary of Labor and assisted in writing the federal Workforce Investment Act and helped to get it passed through congress. Although our legislation is good, a more unified system would make the delivery of needed projects easier to streamline. Since other states have had success with NCEE's recommendations, it is the Association's hope that the State Workforce Investment Board will meet with Mr. Uhalde in the near future.

Also, Mr. Mike McGrevy with the Montgomery Institute announced that the Veteran's Corporation based out of Washington was asked by the North American Shell Oil Company to develop a proposal for on-line training courses targeted towards veterans for entrepreneur development for the states that were affected by Hurricane Katrina. The Oil Company will pay for the courses and the Montgomery Institute would market those courses through the Mississippi Entrepreneurial Alliance by giving the community colleges an opportunity to offer the courses on-line.

Career and Technical Education Report

Mr. John Adcock stated that there are three (3) requests. Correspondence and forms related to these requests are attached at "Exhibit A". East Central Community College is requesting a **Microcomputer Technology option** under their Business and Office Technology program. This will not require additional instructors or costs. However, it will provide additional work opportunities for students once they have completed the program. Upon a motion by General Denver Brackeen and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve East Central Community College's request to add a Microcomputer Technology option under their Business and Office Technology program.

Hinds Community College is requesting to expand their **License Practical Nursing program** to the Rankin Campus to meet the ongoing nursing shortage in Mississippi. They have hired three (3) additional instructors with 45 students expected to be enrolled in this program. Upon a motion by General Denver Brackeen and a second by Mr. Lawrence Warren, the Board **voted unanimously** to approve expanding the License Practical Nursing program to the Rankin Campus.

Hinds Community College has also begun offering an **Associate Degree Nursing program** at the Rankin Campus and seeks Board approval. Upon a motion by Mr. Chip Crane and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the Associate Degree Nursing program at the Rankin Campus.

Southwest Mississippi Community College is requesting to expand the **Practical Nursing Program** beginning in January of 2006. They are not requesting additional funding for the proposed expansion, which will be housed on site in existing facilities. Upon a motion by Ms.

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Veldore Young and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to expand the Practical Nursing program at Southwest Mississippi Community College, beginning in January 2006.

Workforce Report

Mr. Walker began by stating that the State Workforce Investment Board (WIB) has not met since his report at the last SBCJC meeting, but a meeting is scheduled for October 26, 2005.

Dr. Stonecypher informed the Board that a \$2,500,000 H1B grant has been obtained through the U.S. Department of Labor. Mrs. Gilbert recently represented the agency in Washington, D.C., to petition for the funds that will be used for construction education, healthcare and transportation in high-growth, high-demand areas of Mississippi.

Mr. Dexter Holloway shared a copy of expenditures for the colleges, shown as "Exhibit B". The Workforce Division has approved projects in the total amount of \$14,042,657.09. There is an additional \$380,000 in project requests that have been submitted for review and approval. The Workforce Division is continuing to monitor the programs at the colleges; currently, 5 of the 15 have been monitored.

Also, the Workforce Division is working on marketing information to educate employers and the general public on what workforce is doing at the individual college campuses.

Mrs. Gilbert reported on her recent trip to Washington, D.C. on October 3-5, 2005, to obtain funds through the U. S. Department of Labor to assist with damages caused by Hurricane Katrina. Dr. Stonecypher received a call from Dr. Walter Bumphus, President of the Community College system in Louisiana, who had previously gone to Washington with a group of university chancellors. The Louisiana leaders were told to come back with a plan and to bring Mississippi representatives with them. They met with the Assistant Secretary of Labor, Emily DeRocco and Mississippi was well received during their meeting. The following day they met with the U. S. Department of Education. Both agencies have requested follow-up information, which has been provided since Mrs. Gilbert's return. The Department of Labor has notified the SBCJC on October 19th of its interest in a "Pathways" grant that will include residential and commercial construction, heavy highway, heavy marine or shipbuilding, in addition to an apprenticeship program.

Tour of the SBCJC Offices

The group took a brief break from the meeting and took a short tour of the SBCJC offices. The Board discussed the proposed renovations and asked Dr. Stonecypher to keep the Board informed of the progress. After the project has been bid out the Board will be asked for approval to continue with the renovations.

Accountability and Technology Report

Dr. Larry Day began by stating that the **EdNet Board** met in October 20, 2005. They did not have a quorum, but those present heard reports on the selling of equipment that was received from the WorldCom settlement and are continuing to look at proposals for the excess capacity for unused channels.

Dr. Day provided "Exhibit G", additional request for **Class Locations for Fall 2005**. Upon a motion by Mr. Chip Crane and a second by Ms. Veldore Young, the Board **voted unanimously** to approve the additional locations as requested by Mississippi Delta Community Colleges for

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2005 Fall Classes.

Program Report

Mrs. Eloise Richardson reported that she represented the Board and the ABE/GED program recently at a meeting in Washington, D.C. During the meeting, a PowerPoint presentation was shown (see Exhibit H) which commended Mississippi in two areas; first, under the caption of "Innovative Collaborations" the One-Stop Centers' collaborating fully with adult basic education programs was praised. Then, under the heading of "Professional Development Systems" Mississippi's development of a highly effective delivery system using a master teacher model including mentoring, teacher assessment, orientation, certificates of completion and follow-up was recognized.

Mrs. Richardson stated that GED testing services has contacted all of the state directors and asked that residency requirements for persons taking the GED that are displaced by Hurricane Katrina be waived. There are ongoing discussions with a cruise line that is housing 1,400 displaced Mississippi residents at Mobile Bay regarding testing those who are in need of a GED.

Mrs. Richardson has been contacted by an employment agency regarding setting up a prepaid account whereby transcripts can be prepaid and a running tab can be deducted from the account. A committee of SBCJC staff has been formed to review the guidelines and consider options. Proposed guidelines will be brought to the Board at the next meeting for approval.

Appointment to the Mississippi Post-Secondary Education Financial Assistance Board

Dr. Larry Day presented a letter from Mrs. Mary Jane Covington, State Director of Student Financial Aid, requesting that the SBCJC appoint a representative to serve as a member of the ***Mississippi Post-Secondary Education Financial Assistance Board***. Mrs. Covington has recommended that Ms. Soraya Welden, Financial Aid Director of Meridian Community College, serve on the board, see "Exhibit C". Mr. Walker asked if the Board had someone else that they would like to recommend. There being no other recommendations, a motion was made by Ms. Veldore Young, seconded by Mr. Chip Crane and **unanimously approved** that the Board would notify Mrs. Covington that the Board has appointed Ms. Soraya Welden to serve on the Mississippi Post-Secondary Education Financial Assistance Board.

Legislative Report

Dr. Stonecypher reported that the Special Session has concluded. Two (2) areas of interest are: 1) a waiver for out-of-state students affected by Hurricane Katrina was passed; and 2) casinos will now be permitted to come inland within one thousand five hundred (1,500) feet of the mean high-water line.

The Joint Legislative Budget Office (LBO) hearing was cancelled; however, the Board office was asked to submit a letter stating the needs of the agency, as well as the colleges. Although the hearing did not take place, a booklet was published in the same format that has been presented to the LBO in the past and is included as "Finance Attachment 5c". Mrs. Gilbert will cover this information in the Finance Report, later in the meeting.

Dr. Stonecypher mentioned that IHL now has authority (through an attorney general's opinion) to offer gaming courses. With the possible boom in gaming on the coast, Dr. Stonecypher recommended that the Board consider a legislative effort to lobby for the community colleges in those counties offering courses such as security, maintenance of slot machines, management

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supervision, etc., as they relate to gaming. The Board voiced their support of the community colleges lobbying to offer gaming courses as described.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Dr. Dorothy Nelson and a second by Mr. Napoleon Moore, the Board **unanimously approved** the General Fund Disbursements from Fund 2298 for October, November and December 2005, in the amount of \$5,203,817 for each month, shown as "Finance Attachment 1".

Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the Education Enhancement Fund Disbursements as of September 2005 from Fund 4080 in the amount of \$2,563,982 and Fund 4110 in the amount of \$50,662, for a total amount of \$2,614,644, shown as "Finance Attachment 2".

Mrs. Gilbert presented Financial Statements for General Fund 2291 and Special Funds as of September 30, 2005 for FY 2006, shown as "Financial Attachments 3a & 3b". These statements do not require Board action.

Dr. Larry Day gave a brief explanation of the Quarterly Capital Improvement Reports, shown as "Finance Attachment 4".

As reported earlier, the LBO hearing was cancelled and the Board office was asked to submit a letter stating the needs of the agency, as well as the colleges. This is attached as "Finance Attachments 5a". Dr. William Lewis was prepared to talk with the LBO regarding faculty salaries; therefore, a chart (Finance Attachment 5b) was included with the letter. Although the hearing did not take place, a booklet was published in the same format that has been presented to the LBO in the past and is included as "Finance Attachment 5c".

Mrs. Gilbert gave an update on damages caused by Hurricane Katrina, which is shown as "Finance Attachment 6". The gathering of the information initially began due to inquiries from the U. S. Department of Education.

The Academic Faculty Salary Schedule (9 month basis) for FY 2006 was reviewed and is shown as "Finance Attachment 7a". Also, "Finance Attachment 7b" displays a chart representing the Average Faculty Salaries for 2000 – 2006 (budgeted).

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Napoleon Moore and a second by Mr. Chip Crane, the Board **voted unanimously** to approve travel authorizations, as follows:

Ms. Veldore Young represented the Board during a Presidential Round-Table luncheon at Meridian Community College honoring local business leaders on October 20, 2005.

Mr. George Walker will be attending the state WIB meeting on October 26, 2005, in Jackson.

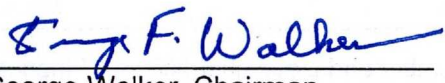
Attorney General's Opinion on Tax Levy for Community and Junior Colleges

Dr. Stonecypher began by reminding the Board of issues related to the minimum requirement for county tax support that have been ongoing and advising that an attorney general's opinion has been received from Mr. Chuck Rubisoff, which is included as "Exhibit D".

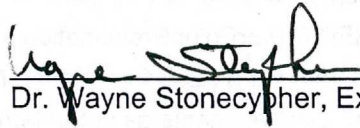
Mr. Rubisoff explained that the law has been amended several times, and that there has been some confusion of which section supersedes the others, but the committee agreed on the ruling that was prepared and submitted.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:15 a.m.



Mr. George Walker, Chairman



Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Program Approval Requests for East Central (Microcomputer Technology); Hinds (License Practical Nursing & Associate Degree Nursing); and Southwest (Practical Nursing)	A
Workforce Expenditures	B
Mississippi Post-Secondary Education Financial Assistance Board Appointment	C
Attorney General's Opinion on Tax Levy for Community and Junior Colleges	D
Proposal for Renovations (Bud Milner and Company)	E
Resolution Honoring Dr. Malvin Williams	F
Additional Request for Location of Classes for Fall 2005	G
Excerpt from National ABE/GED PowerPoint Presentation	H
General Fund Disbursements from Fund 2298 for October, November and December 2005	Finance Attachment 1
Education Enhancement Fund Disbursements as of September 2005 from Fund 4080	Finance Attachment 2
Financial Statements for General Fund 2291 as of September 30, 2005 for FY 2006	Finance Attachment 3a
Financial Statements for Special Funds as of September 30, 2005 for FY 2006	Finance Attachment 3b
Quarterly Capital Improvement Reports	Finance Attachment 4
Letter to the Joint Legislative Budget Office (LBO)	Finance Attachment 5a
Faculty Salary Chart, provided by Dr. William Lewis for LBO Letter	Finance Attachment 5b
LBO Presentation Book	Finance Attachment 5c
Updated Chart on Damages Caused by Hurricane Katrina	Finance Attachment 6
Academic Faculty Salary Schedule (9 month basis) for FY 2006	Finance Attachment 7a
Academic Faculty Salary Schedule for 2000 – 2006 (Budgeted)	Finance Attachment 7b